

### **HOW TO RESERVE**

A 5 day courtesy hold can be made, free of charge, by texting us.

Deposit due is 1/2 of the reservation amount up to \$1500 for one venue space (lessor of the two) -OR- 1/2 of the reservation amount up to \$2500 for two venue spaces (lessor of the two).

Final payment, is due 30 days prior to your event. Any event over \$4500 will have a middle payment of 50% of the current invoice.

No pricing listed is guaranteed until a deposit is made and your date is secured.

Text/Voice: 801-899-9483
CastleParkEvents.com
110 South Main Street
Lindon, Utah 84042
info@castleparkevents.com





# Venue & Decor Package

One Ballroom includes seating for 96 Max seating of 120 in the Upper Ballroom and 150 in the Lower Ballroom

PEAK SEASON PRICING (2nd weekend in April - 2nd weekend in Jan.)						
	MON - WED	THURSDAY	FRIDAY	SAT & SUNDAY		
PRICE	\$2,045	\$2,395	\$2,875	\$3,595		
<b>OFF-PEAK PRICING</b> (3rd Thursday in Jan 2nd Thursday in April)						
	MON - WED	THURSDAY	FRIDAY	SAT & SUNDAY		
PRICE	\$1,825	\$2,125	\$2,495	\$3,045		

Your choice: Upper Ballroom or Lower Ballroom

Your choice of a 6 hour time block between 4 & 11 pm

Additional hours: \$275 before midnight and \$325 after midnight All day: \$675 for five hours added to the start of your event Exclusive entire property rental save 10% off the venue rental total

Below is the list of items and services included in the venue & decor package

#### **DECORATIONS**

Tufted tablecloths for all tables in white-ivory or black
Non - floral centerpieces for your guest tables
Colored runners for your guest tables
Standard backdrop
Chair sashes for every other chair
Wedding sparklers, bubbles or bells for your exit
Floor easel for your display

#### BALLROOM PACKAGE AMENITIES

Twelve 60" round guest tables, seating for 96
Six additional tables for serving and decoration
Chiavari chairs (white in Upper, Black in Lower)
Brides room, Upper includes grooms/Media room
Use of warming kitchen w/ice maker
House sound system w/wireless mic

#### WEDDING PLANNER

Private event planning meeting
Wedding planning services to coordinate and
Manage your room set up and decorations
See Specialty Services for additional planning offered

#### **OUTDOOR AMENITIES**

Lower Ballroom grassy area to the west
Upper Ballroom balcony
Playground use, adult supervision is required
Use of all grounds and buildings for a photography,
session must be scheduled

# Venue & Decor - Large Party

Package includes <u>both</u> the Upper Ballroom and Lower Ballroom Up to 200 seats in the Lower Ballroom & Up to 120 seats in the Upper Ballroom

PEAK SEASON PRICING (2nd weekend in April - 2nd weekend in Jan.)						
	MON - WED	THURSDAY	FRIDAY	SAT & SUNDAY		
PRICE	\$6,645	\$6,975	\$7,475	\$8,675		
<b>OFF-PEAK PRICING</b> (3rd Thursday in Jan 2nd Thursday in April)						
	MON - WED	THURSDAY	FRIDAY	SAT & SUNDAY		
PRICE	\$6,045	\$6,395	\$6,775	\$7,845		

# REQUIRED FOR TEEN PARTIES & BAPTISMOS

Time block for party is from 5 pm - 1 am Set up is allowed at 3 p.m.

Add hours: \$520 (\$275 for setup room) before midnight and \$640 after midnight All day: \$975 for five hours added to the start of your event

No Band or DJ restrictions

Below is the list of items & services included in the venue & decor only - large party package

### **DECORATIONS**

Tufted tablecloths for all tables in ivory or black
Non - floral centerpieces for your guest tables
Colored runners for your guest tables
Standard backdrop
Chair sashes for every other chair
Wedding sparklers, bubbles or bells for your exit
Floor easel for your display

### **FACILITY AMENITIES**

Twenty 60" round guest tables
for up to 200 guests in the Lower Ballroom
Twelve 60" round guest tables
for up to 120 guests for the Upper Ballroom
Ten additional tables for serving and decoration
Chiavari chairs (white Upper, black Lower)
Brides room in both ballrooms
TV/DVD player
Media Room in Upper Ballroom
Use of warming kitchen w/ice maker
House sound system w/wireless mic
No DJ or band restrictions

#### WEDDING PLANNER

Private event planning meeting
Event Planner services to coordinate and manage
your event set up and decorations
See Specialty Services for additional planning offered

#### **STAFFING**

Two Castle Park staff for 4 hours

#### **OUTDOOR AMENITIES**

Private garden space
Lower Ballroom grassy area to the west
Upper Ballroom balcony
Playground use, adult supervision is required
Use of all grounds and buildings for a photography,
session must be scheduled



# Weddings and Ceremonies

# SAME SPACE CEREMONY PACKAGE \$550

90 minute basic ceremony rehearsal (no wedding planner present unless hired)

80 chair ceremony set up

1 Change over from ceremony to next planned event

Ceremony must be during your venue rental time

If you need extra help with your rehearsal or day of coordination see next page.

# CASTLE OR GAZEBO CEREMONY PACKAGE \$775

90 minute basic ceremony rehearsal (no wedding planner present unless hired)

80 chair ceremony set up

PA speaker system and microphone

2 hour time block, (must be during your venue rental time)

If you need extra help with your rehearsal or day of coordination see next page.

Decoration available for an additional charge

# Optional Decoration Packages

# CASTLE OR GAZEBO CEREMONY DECOR PACKAGE \$515

Backdrop for the ceremony 40 chair sashes Easel and Sign in table with linen

Individual items available

# LIGHTS/DRAPES PACKAGES

Lower Ballroom \$600 Upper Ballroom \$700



# Speciality Services Additional Wedding Planner Services

## WEDDING PLANNER CEREMONY MANAGEMENT

\$625

Day of ceremony management Includes plannings and orchestration

\$100 Discount if you hire the wedding planner for both the ceremony and reception management

## WEDDING PLANNER RECEPTION MANAGEMENT \$975

Day of reception management up to 6 hours that includes but is not limited to personal item set up, vendor greeting or management, crisis management, announcements, floral distribution, timeline management and much more. Includes planning

\$150 Discount if you have an all-inclusive package

# DJ / MC

No outside DJ service (Unless connected to our house system) or band allowed unless you have an exclusive or large party rental

### DJ PACKAGE \$1175

Includes: DJ/Emcee/MC for 3 hours Tables and linens for DJ Standard sound system/speaker/Lights

#### DJ ADDITIONAL SERVICES

Extra Hours, \$350/hr Glow Fun (black lights, glow sticks, etc.), \$90 Add fog to Dance Lights, \$75

# ALCOHOL BAR PACKAGE

\$950

No outside bar service allowed.

Client brings their own alcohol, mixers & fruit if desired

Package includes a licensed and insured bartender for 3 hours, tables and

linens to match your decor, cups, napkins, set up and clean up.

Additional time may be added for \$175/hr.

CUSTOM FLORAL & WEDDING CAKES AVAILABLE UPON REQUEST